




## PURCHASING DEPARTMENT

Madison County Board of Supervisors  
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February 7, 2022

To: Board of Supervisors  
From: Kesha Jackson, Purchasing Clerk   
Subject: Approval of Department Employees Purchase Requisitions

Please approve request for the following Department Employees to sign purchase requisitions for their departments. *(See attachment)*

**Attachment: Approval of Department Employees - 2022**

## Approval of Department Employees - 2022

FUND #	DEPT #	DEPARTMENT NAME	*APPROVED TO SIGN REQUISITION	Date of Approval	RECEIVING	Date of Approval
	100	Board of Supervisors	Shelton Vance	Approved by BOS 1/18/2022	Myrtis Hawkins Clara Griffin	
	100	Landfill Host Fees	Shelton Vance	1/19/2022		
	101	Chancery Clerk	Ronny Lott Stacey Toten Cynthia Parker	1/27/2022		
	102	Circuit Clerk	Anita Wray	1/19/2022		
	103	Tax Assessor	Emily Anderson Joanna Triplett	1/19/2022		
	104	Tax Collector	Myrtle Rayburn Laura Sullivan	1/19/2022		
	104	Tax Collector Interface Fund	Myrtle Rayburn Laura Sullivan	1/19/2022		
	120	County Administrator	Shelton Vance	1/19/2022		
	121	Comptroller	NaSon White	1/18/2022		
	122	Human Resources	Loretta Phillips	1/18/2022		
	151	Buildings and Grounds	Drew Ridinger	1/21/2022		
	152	Information Technology	Duane Thompson	1/18/2022		
	154	Veteran Services	Gina Kelley	1/27/2022		

## Approval of Department Employees - 2022

FUND #	DEPT #	DEPARTMENT NAME	*APPROVED TO SIGN REQUISITION	Date of Approval	RECEIVING	Date of Approval
	160	Chancery Court	Judge Brewer Regina Ferguson Judge Walker Susan Edgar Cynthia Parker	1/27/2022		
	161	Circuit Court	Anita Wray	1/19/2022		
	162	County Court	Judge Hannan Judge O'Neal	1/20/2022		
	166	Justice Court	Cheryl Horn Sarah Steele Mary Lockett	1/19/2022		
	167	Coroner	Alex Breeland Kathy Smith	1/19/2022		
	168	District Attorney	Jerri Thompson	1/20/2022		
	169	County Attorney	Pamela Hancock Cheryl Rushton	1/18/2022		
	180	Elections	Helen Carney Pat Truesdale	1/24/2022		
	180	Elections - State Grant	Helen Carney Pat Truesdale	1/24/2022		
	200	Sheriff Administration	Jeremy Williams Wayne Wells	1/27/2022	LeeAnn Sanders	
	220	Detention Center/Jail	Jeremy Williams Wayne Wells	1/27/2022	Amy Miller	
	262	Constables	Brad Harbour	1/25/2022		

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FUND #	DEPT #	DEPARTMENT NAME	*APPROVED TO SIGN REQUISITION	Date of Approval	RECEIVING	Date of Approval
	265	Emergency Management	Albert Jones Jennifer Knight	1/24/2022		
	450	Welfare Administration	Janice Odom Latasha Johnson	1/19/2022	Yahatta Johnson/Road	
	300	Road	Cornelius Bacon Vidal Fleming	1/24/2022		
	300	FY 2020 Bond	Tim Bryan	1/18/2022		
	300	FY 2020 Drainage Projects	Tim Bryan	1/18/2022	Yahatta Johnson	
	300	FY 2020 Road Projects	Tim Bryan	1/18/2022	Yahatta Johnson	
	300	\$5.7 M Short Term Notes	Tim Bryan	1/18/2022	Yahatta Johnson	
	300	Landfill Host Fees	Tim Bryan	1/18/2022		
	190	Planning & Zoning	Scott Weeks	1/26/2022		
	251	Fire District	Minor Norman Jennifer Knight	1/19/2022		
	251	Fire District - State Rebate	Minor Norman Jennifer Knight	1/19/2022		
	232	Medical Services	Minor Norman Jennifer Knight	1/19/2022		
	301	Engineering	Tim Bryan	1/18/2022	Yahatta Johnson	

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FUND #	DEPT #	DEPARTMENT NAME	*APPROVED TO SIGN REQUISITION	Date of Approval	RECEIVING	Date of Approval
	301	Reunion Parkway/State Funds	Tim Bryan	1/18/2022	Yahatta Johnson	
	340	Soild Waste Department	Drew Ridinger	1/21/2022		
	230	Communication SVCS 911	Albert Jones Jennifer Knight	1/24/2022		
	412	Mosquito Control	Minor Norman Jennifer Knight	1/19/2022		
	172	JDC JAG Grant	Judge O'Neal Amy Nisbett	1/19/2022		
	163	Youth Services	Judge O'Neal Judge Hannan	1/19/2022		
	163	Youth Services - Juvenile Court	Judge O'Neal Amy Nisbett	1/19/2022		
	631	County Extension Service	Ty Jones	1/27/2022		
	161	SAMHSA Grant	Judge Arthurl Amy Nisbett	1/19/2022		
	161	Circuit Court - Adult Drug Court	Judge Arthur	1/19/2022		
	676	Economic Development	Shelton Vance	1/18/2022		
	459	Citizen Services	Mary Sims-Johnson	1/27/2022		
	156	Records Management	Ronny Lott Cynthia Parker	1/27/2022		
	165	Mental Health Court	Ronny Lott Cynthia Parker	1/27/2022		